

**POINT LOMA HIGH SCHOOL - POINTER ASSOCIATION**  
**Board of Directors and General Session Meeting**  
**Meeting Minutes**  
**Monday, September 10, 2018**

Prepared by: Dana Nuanez, Secretary

**In Attendance**

PA Board of Directors Present: Melinda Albright, Vice President, Internal & Officer  
Scott Deschenes, Vice President, External & Officer  
Tom Xitco, Treasurer & Officer  
Dana Nauanez, Secretary & Officer  
Emma Hosmer, Assistant Treasurer  
Connie Tepper, Mail Chair  
Misty Deschenes, Internal Review Chair  
Leigh Burdine, Communications Director  
Nicole Taylor, Booster Director

**PLHS Representatives and PLHS Staff:** Hans Becker, Heather Seaton, Sarah Brandl, Alex Van Heuven, Amy Denney

**PA Community:** Bill Orzel, CJ Ametrano, Sue Passman, Kirstin Rone, Tricia Cox, Donna Schmidt, Kathee Weisenberg, Erin Ellis, Leigh Burdine, Emma Hosmer, Kellie Davis, Connie Tepper, Deepta Patel, Bridget Holtkamp, Rebecca Rhea, Desiree Gomez, Gaby Gilmour, Robert Dagnall, Shannon Dagnall, Veada Reed, Jill Peterson, Tori Curtis, Shannon Rosier

**Call to Order:** Meeting called to order at 6:04pm by Scott Deschenes. It was noted that a quorum of the Board of the Directors of the Pointer Association was in attendance (9 of 11 present). Absent were: Brant Brockett, Kim Jessop-Moore

**I. Introductions and General Business**

**Introductions:** Attendees introduced themselves to the group.

**Meeting Minutes:** The meeting minutes are uploaded to the digital filing cabinet. The meeting minutes of the PLHS PA dated June 18, 2018 were reviewed. **Motion:** There was a motion by Becky Rhea and seconded by Melinda Albright to approve the minutes of the PLHS PA Board Meeting dated June 18, 2018 as written. Motion carried unanimously with all in favor, none opposed, non abstained.

**Gifts and Grants.** Scott Deschenes discussed the importance of the Gifts and Grants committing meeting in September, with requests to be submitted by Friday, 09/30/18. Hans Becker will ask the teachers to submit their requests. Alex Van Heuven sent the form out to the coaches to complete. Boosters will be notified via e-blast. The PA is putting aside funding for Gifts and Grants and will review the requests the first week in October. Anticipate doing a second round of requests for winter sports. Restrictions associated with the requests include the following: 1) cannot be for additional funding; 2) no individual group will receive more than \$1,000; 3) requests cannot be for things that the District would pay for; 4) no uniforms.

**All Booster Meeting** – Nicole Taylor has tentatively identified Thursday, September 27<sup>th</sup> for the Booster Club annual meeting.

**Disneyland Tickets.** Disneyland gifts (4) tickets for each tax ID number. PLHS PA will hold a lottery to determine which booster club will receive the tickets. Other organizations who will be approached for donations: Sea World, Lego Land, Knotts Berry Farm, Grey Wolf Lodge, Universal Studios.

**By-Laws.** Each Booster Club will need to update their by-laws; Nicole Taylor has a PA format and each booster is to adopt to the new format, completed no later than two executive board meetings. Nicole Taylor has asked for them by November 1<sup>st</sup>. No money will be distributed without updated by-laws.

**Fundraising.** The wood from the bleachers in the gym has been saved; bleachers were originally installed in 1940, The PA would like to come up fundraising ideas using the wood. May possibly have a meeting to come up with options to sell; want to come up with ideas and price to sell.

**6<sup>th</sup> Annual Bite of Point Loma.** Becky Rhea will once again be leading this event. Committee needs to set date and move forward with plans. Discussion included consideration for Rhapsody which is always held the Friday before Mother's Day; it was requested that the Committee keep this date in mind when scheduling The Bite.

**Open Positions:** Fund Raising Director, plus key chair positions at the beginning of school: Banner Fund Raiser – Donna is heading this up. Currently at \$6,000 due to generous donations. Sending out one more email, Annual Fund Drive is slowing down after 2 weeks of school.

## **II. School Reports**

### **Principal's Report (Hans Becker).**

- Point Loma is unique in that a lot of kids transition into the neighborhood the first few weeks of school. Kids have a positive outlook this year. Enrollment scheduled to be at 1,990; at 1,907 today.
- Noted that Dr. Brown moved to another district and introduced Heather Seaton as Vice President. Heather has a good history as a VP – lucky to have her here.
- Open House on October 4<sup>th</sup>.
- Fundraising Forms must be completed and signed by the principal prior to fundraising. Discussed potential fundraising for a Kevin Gormley memorial; ideas include selling bricks or tile to raise money for a bench to honor Kevin Gormley.
- Hydration stations. Gary Komo has information on the hydration stations. Received approval from the district to proceed with a self-help project. Gary just needs to order the items and arrange to install.
- Scoreboard should be coming soon.

### **Faculty Representative Report (Amy Denney)**

- ASB has Blood Drive on September 25<sup>th</sup>; this coincides with Spirit Week and Homecoming Week. Homecoming Dance is on Saturday, September 29<sup>th</sup> in the small gym and softball field; will have footwear restrictions.

- PSAT on October 10<sup>th</sup> – district pays for this; all sophomores will take this test.
- It's Club season – receive all club applications in the fall, open to all students, and each Club need a faculty member. Clubs are posted on the website as they are approved.

### **ASB President (Ava Bunn)**

- No report

### **Head Counselor Report (Sarah Brandl)**

- Scheduling is winding down. College visits are coming up.
- Coffee with the counselors is coming up, usually a theme. Good time to come and meet and ask questions.
- College night scheduled in October.
- Career Fair in the Spring.

### **Athletic Director Report (Alex Van Heuven)**

- A portable AED has been purchased and will be kept in the athletic training clinic.
- Gym floors were re-done and they are beautiful; two-toned wood flooring. Walls refinished, mural touched-up, pads installed on the walls.
- Bleachers to be installed over-winter break.
- Scoreboard is coming.
- Hired a new athletics trainer, new field-hockey coach, new baseball head coach.
- Correia is under construction and will be completed in April, there is a 6-month no-use period on the field.
- Homecoming game on Sept 28<sup>th</sup>.
- Coach V is looking for students who are good photographers to help her take photos of sports. While she wants to celebrate all the kids, she can't be everywhere and needs help.

### **III. PL Cluster Foundation Report (Julie Morgan)**

- Have not had a meeting yet this year; meeting is on October 1<sup>st</sup> at 4:30pm at Correia Middle School.

### **IV. Treasurer's Report (Tom Xitco)**

- Executive Board is exploring the possibility of each Booster club having/opening a banking sub-account for electronic deposits, allowing for elimination of deposit issues with square and easily accounted for. All Booster deposits will be in a sub-account under the PA Master Account. No additional fees will be charged for the sub-account. Requires separate signature accounts.
- The PA Statement of Financial Position for the period ending August 31, 2018 was submitted. Tom stated that the PA Budget remains essentially the same; no line-items were added.
- Donna Schmidt will be removed from the bank account as Secretary/signer and Dana Nuanez will be added as Secretary/signer.

### **V. Vice President - Internal Reports – Melinda Albright**

- No Report. Melinda said everything she needed to say earlier during By-Laws discussion.

### **Activities & Projects Director (Becky Rhea)**

- MAD DAYS. Connie Tepper is looking for someone to take over/help as her child is graduating. Would like parents to volunteer early / sign up early so she can have a meeting.
- Teacher luncheon went well

### **Boosters Director (Nicole Taylor)**

- First meeting tentatively scheduled on September 27<sup>th</sup>.
- Bringing in resources to speak at the meeting who will present their services.
- Please let Nicole know if have anyone who would like to present at the Booster Meeting. Will discuss new by-laws and annual review of by-laws.
- Wants to obtain an inventory list from each booster group.

## **VI. Vice President - External Reports (Scott Deschenes)**

- No report

### **Communications Director (Tiffany DaSilva)**

- No report

### **Publicity Chair (Alisa Barba)**

- No report

### **Alumni Association Director (Kim Jessop-Moore)**

- No report

### **Gifts & Grants**

- See previous Gifts & Grants discussion.

## **VII. New Business, Roundtable, Announcements**

- Looking for a Volunteer Chair. If interested, please see Communications Chair.
- Looking for a volunteer to manage the list / database of volunteers for future use. Master list is currently with the Communications Chair. PA has a file cabinet on the PLHS website where lists could be stored.
- Discussion regarding a Donation Drive for school supplies on Back to School night. Hans Becker to explore this possibility.
- Discussion on how to collect names/contact information for volunteers. Discussion on having the Class Reps gather the contact information for each class. Sue Passman agreed to be the Freshman rep.

**Adjournment:** The meeting adjourned at 7:20 p.m.

**Upcoming PLHS Pointer Association Meetings (held in PLHS Library), 2<sup>nd</sup> Monday of each month:**

Monday, October 8, 2018, 6:00pm  
Monday, December 10, 2018, 6:00pm  
Monday, January 14, 2019, 6:00pm  
Monday, February 11, 2019, 6:00pm  
Monday, March 11, 2019, 6:00pm  
Monday April 8, 2019, 6:00pm  
Monday, May 13, 2109, 6:00pm  
Date TBD for Year-End Party